



**Whitestown Town Council  
Meeting Minutes (Revised)  
December 10, 2015**

**Eric M** calls the December 10, 2015 Town Council Meeting to order at 7:07 pm. Roll Call: Susan Austin, Eric Miller, Kevin Russell, Dawn Semmler, Julie Whitman; Present **Pledge**

**PRESENTATIONS**

- A. Recognition of WFD Officers – Chief Westrich presented the following new full-time firefighters: Ethan Lawrence, Kenneth VanCamp, Billy Legere, Jr., and Andrew Henthorn. Amanda Andrews conducted the swearing in of the new officers.
- B. Eagle Scout Recognition – Councilman Russell – **Kevin R** m/m to present proclamation to **Matthew Bricker, Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried**.
- C. Community Center Feasibility Study – Dax Norton, Nathan Messer, Chris Hamm -
- D. Town Branding Project – Cairrill Mills (Cairril.com)

**CONSENT AGENDA**

- A. Claims Expenses Town/ Revenues Town/Utility Claims \*\***
- B. November 12, 2015 Meeting Minutes, December 9, 105 Executive Session Meeting Minutes**
- C. Consider Approval of An Agreement with Bose Public Affairs Group (Lobbying Services)**
- D. Consider Approval of the 2016 Town Meeting Master Calendar**

**Dawn S** m/m to approve Consent Agenda; Item: A. Claims Expenses Town/ Revenues Town/Utility Claims \*\*

B. November 12, 2015 Meeting Minutes, December 9, 2015 Executive Session Meeting Minutes

C. Consider Approval of An Agreement with Bose Public Affairs Group (Lobbying Services)

D. Consider Approval of the 2016 Town Meeting Master Calendar, Susan A 2<sup>nd</sup>, vote 4-0-1, **motion carried**. Julie W absent for Meeting Minutes.

**PUBLIC REQUEST TO SPEAK**

**Eric M** m/m to move public comments to end of the meeting.

**DEPARTMENT REPORTS**

Written reports presented to council from Department Heads.

**CLERK/TREASURER REPORT**

Amanda presented Town Management Report/Water/Waste Water Management Report.

**UNFINISHED BUSINESS**

None Noted

## NEW BUSINESS

**#A Public Hearing – Resolution Declaring An Economic Revitalization Area For Real Property Tax Abatement (Resolution 2015-28) – Eric M** opened Public Hearing. **Susan A** m/m to close Public Hearing at 7:44 p.m., **Eric M** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#B Consider a Confirmatory Resolution for the Designation of An Economic Revitalization Area and Approval of Tax Abatement Application (Resolution 2015-38) – Dawn S** m/m to adopt Resolution 2015-38 – A CONFIRMATORY RESOLUTION OF THE TOWN OF WHITESTOWN, INDIANA FOR THE DESIGNATION OF AN ECONOMIC REVITALIZATION AREA AND APPROVAL OF TAX ABATEMENT APPLICATION – RPM Machinery , LLC, **Julie W** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#C Consider an Ordinance Establishing Wages and Salaries for 2016 (Ordinance 2015-27). Dawn S** read for first read by title only. **Dawn S** stated that the Salary Ordinance is available on our website for public review.

**#D Consider an Ordinance Amending Ordinance 2009-10: An Ordinance Establishing the Purchasing Agents, Purchasing Process, and Procedures For the Town of Whitestown (Ordinance 2015-28) Kevin R** requested to TABLE. **Eric M** m/m to Table, **Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#E Consider a Resolution Establishing A Meal Reimbursement Policy (Resolution 2015-39) – Kevin R** m/m to amend the resolution to set the amount NTEa daily allowance of \$35.00 (\$15.00 for dinner, \$10.00 or breakfast and lunch), **Dawn S** 2<sup>nd</sup>, vote 5-0, **motion carried.** , **Julie W** m/m to adopt Resolution 2015-39 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ESTABLISHING A MEAL REIMBURSEMENT POLICY with noted changes, **Dawn S** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#F Consider A Resolution Encouraging Town Staff to Develop a Bike and Pedestrian Safety Commission (Resolution 2015-40) - Eric M** m/m to adopt Resolution 2015-40 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ENCOURAGING TOWN STAFF TO DEVELOP A BIKE AND PEDESTRIAN SAFETY COMMISSION, **Kevin R** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#G Consider a Resolution Thanking the City of Lebanon for Assistance in Opening Whitestown’s Wastewater Treatment Plant (Resolution 2015-41) – Dawn S** m/m to adopt Resolution 2015-41 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA THANKING THE CITY OF LEBANON, INDIANA FOR ASSISTANCE IN OPENING WHITESTOWN’S WASTEWATER TREATMENT PLANT, **Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#H Consider a Resolution Establishing a Centralized Process for Receiving, Processing and Responding to Public Records Requests Submitted to the Town of Whitestown, Its Employees, and/or Officials (Resolution 2015-42) –Susan A** m/m to adopt Resolution 2015-42 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ADOPTING A PUBLIC RECORDS REQUEST POLICY, **Dawn S** 2<sup>nd</sup>, Discussion ensues, Julie asked about a formal process, Eric stated that currently there is not a formal process. Steve Unger suggests a formal process be set, vote 5-0, **motion carried.**

**#I Consider a Resolution Amending the Whitestown Utilities Employee Handbook Supplement (Changes to Holiday Pay) (Resolution 2015-43) – Kevin R** asked Steve Unger if this could be made retro active. **Eric M** read by title, **Kevin R** m/m to adopt Resolution 2015-43 – A RESOLUTION AMENDING THE WHITESTOWN UTILITIES EMPLOYEE HANDBOOK SUPPLEMENT being retroactive back to November 25, 2015 , **Julie W** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#J Consider a Resolution Approving Execution of Equipment Lease Documents for the Whitestown Fire Department (Staff Vehicle Lease) (Resolution 2015-44) Susan A** m/m to TABLE, **Dawn S** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#K Consider Approval to Authorize Town Manager or DPW Director to Execute a Construction Agreement with GRW for the Whitestown Parkway Median Project – Dawn S** m/m to authorize Dax and/or Jason to execute construction agreement with GRW, **Julie W** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#L Consider Temporary Street Closure Request (Justin’s Run for Hope) – Tanya Sumner** spoke. Local couple wants to hold a walk/run in May in honor of their son that was tragically killed. **Dawn S** m/m to authorize street closure, **Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#M Consider the Fire Safety Board’s recommendation for the Fire Chief’s bonus compensation – Susan A** m/m to approve a 1% salary increase with a 4% bonus, **Eric M** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#N Recognition of Outgoing Town Council Members (Dawn Semmler and Julie Whitman) – TABLED**

**Eric M** thanked both outgoing council members. **Kevin R** also said thank you. **Susan A** thanked **Dawn S** for all the projects that she worked on during her first years on the council. Clerk-Treasurer Amanda Andrews also gave thanks.

**PUBLIC REQUEST TO SPEAK**

**Eric M** opened the floor to public comment;

The following individuals spoke:

Sheri Williams – 6335 Schooler Dr – Spoke on Amanda Andrews position as Clerk-Treasurer

Amanda responded by asking her to email her any concerns or questions.

Neil Sullivan - declined

Brad Vawter – Spoke on Amanda Andrews position as Clerk-Treasurer. On the issue of transparency and accountability.

Chris Curiel - 3388 Firehorn Dr. -Spoke in defense of Amanda and thanked her for all of her time with the Parks Dept.

Bill Fletcher - Currently live in Lebanon, building new home in Whitestown. Spoke on Amanda Andrews position and transparency issues.

**OTHER BUSINESS**

**#A Update Town Hall Bond Spending and Construction Progress.** Dax gave a brief overview of upgrades.

**#B Update on Maple Grove Bond Spending.** Dax spoke.

**#C Update Infrastructure Projects**

**#D Update on Waste Water Treatment Plant**

**Eric M** m/m to adjourn the meeting at 8:14 p.m., **Susan A 2<sup>nd</sup>**, vote 5-0, **motion carried.**

The minutes from a Regular Town Council meeting on December 10, 2015 are approved on the 13th day of January, 2016 by the following Town Council Members

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Eric Miller, President

\_\_\_\_\_  
Susan Austin

\_\_\_\_\_  
Clinton Bohm

\_\_\_\_\_  
Jeff Whishek

\_\_\_\_\_  
Kevin Russell

ATTEST:

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Amanda Andrews, Clerk Treasurer